



OFFICE OF THE MAYOR

NOTICE TO PROCEED

December 6, 2022

THE PLAZA LODGE BAGUIO CITY INC.
32 South Drive, Baguio City

Attention: MELDIOSSA M. BISARES

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Year End Evaluation Seminar Workshop** for the **Human Resource Development Office** under Lease Contract No. 100-22-10-6174 has been duly **approved**.


You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
MELDIOSSA M. BISARES
Authorized Representative
**THE PLAZA LODGE BAGUIO CITY
INC.**

Date: December 6, 2022